
Quality Assurance & Accreditation in Higher Educations of Nepal

(Procedure)

— Associate Prof. Bijay Lal Pradhan, PhD —

What is quality?

It is cumulative product of both human and materials resources.

It is simply performing better today, what we perform other day and preparing best for tomorrow.

It is accountability and efficiency at all level.

Quality is meeting expectation and requirements through consistent performance in teaching and research.

Quality is a way of brand building exercise for long term perspective in competitive global environment.

**“Education is the most powerful weapon
which you can use to change the world”**

Nelson Mandela

**Wonderful things about
education: single **quality**
teacher can change
students life.**

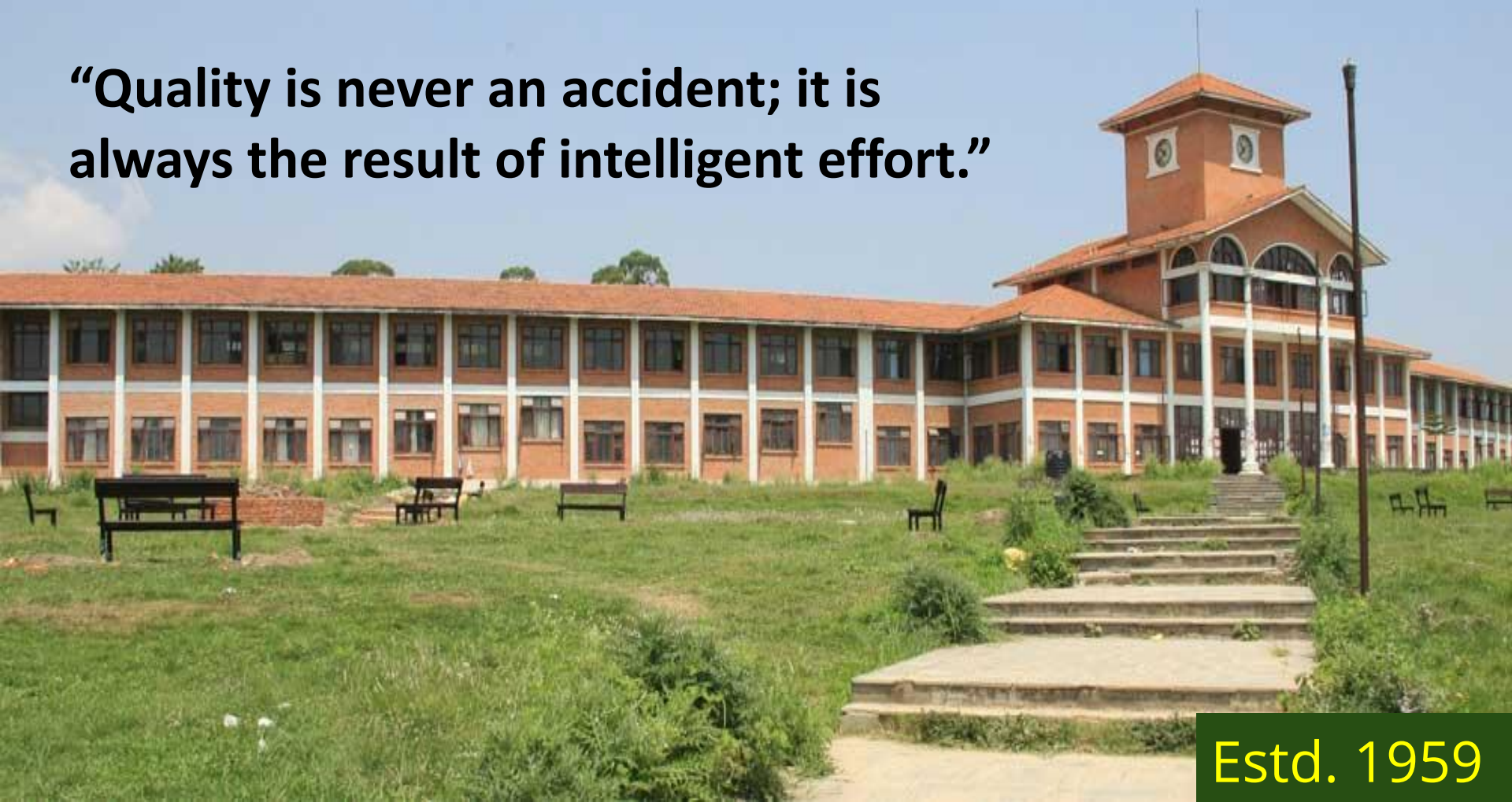




"When learning and teaching continually improves, everything improves."

Estd. 1918

“Quality is never an accident; it is always the result of intelligent effort.”



Estd. 1959



1959



1986



1991



1994



1996



2006



2010



2010



2010



2017



NEPAL OPEN UNIVERSITY

नेपाल खुला विश्वविद्यालय

2016

Universities of Nepal

Certificate Awarding Institutions



HEI's Statistics

Constitution Colleges (98)

Community Colleges (532)

Private College (777)

Description	Prov 1	Prov 2	Prov 3	Prov 4	Prov 5	Prov 6	Prov 7	Total
University	1	1	4	1	2	1	1	11
Academy	1		2			1		4
Colleges	196	126	612	124	197	56	96	1407

Source: UGC, 2018

QAA Efforts in Nepal

- **Government of Nepal envisioned the formation of Quality Assurance and Accreditation system in the 10th National Development Plan (2002-07).**
- **The University Grants Commission (UGC) has launched the Quality Assurance and Accreditation (QAA) programme, as an important aspect of reform in higher education in Nepal.**
- **Quality Assurance and Accreditation Committee” (QAAC) was formed in 2003 for the development and implementation of QAA activities in higher education of Nepal.**
- **The QAA Division in UGC has established in 2007 to facilitate QAAC and to perform regular activities related to QAA.**

Accreditation

- *Accreditation is the process by which authorized body evaluates the quality of a higher education institution as a whole or of a specific educational programme in order to formally recognize it as having met certain predetermined minimal criteria or standards. The QAA provides opportunities for institutions to assess their performance and their weaknesses.*
- *The objective of QAA is to develop a system for the conscious, consistent, and catalyst action to improve and sustain the academic and administrative performance of the HEI and to make the quality as an integral part of the system towards academic excellence*

Table 1: The Accreditation Process

Step I	Submission of Letter of Intent (LOI) form by College to QAAD-UGC	QAAD gives the letter of acceptance of LOI
Step II	Preparation of Self-Study Report (SSR) by College and Submit to QAAD-UGC	Based on 8 Criteria
Step III	SSR Technical Review	Suggestion for Improvement if needed
Step IV	PRT Review of SSR	Suggestion for Improvement if needed
Step V	PRT Pre-Visit	Suggestion for Improvement if needed
Step VI	PRT Final Visit	
Step VII	PRT Report	-Yes or No Decision for Certification
Step VIII	Certification of QAA	

Requirement for LOI

- 1. Executive Head, HOD, program coordinators, IQAC coordinator must be full time faculties.**
- 2. In case of Campus offering professional courses, they should meet the minimum criteria stated by the professional councils.**
- 3. Campus must be explicitly expressed in schematic form depicting the Institutional Head and others representing overall responsibilities including academic responsibility, administrative responsibility, financial responsibility and examination responsibility.**
- 4. Campus must have produced at least 4 batches of graduates & 5 yrs of establishment.**
- 5. Campus must formulate specific budget for academic and institutional development.**
- 6. The minimum number of students should be 200. (Not applicable to Central Departments).**

Document to submit

1. **Formal letter**
2. **Approval letter for conducting the program from university. (Affiliation letter)**
3. **Appointment letters and Job description of executive head, IQAC head, coordinators, directors etc.**
4. **Regulation of Campus. (Bidhan, Prabadha Patra, Niyamawali)**
5. **Letter of recognition from the respective professional council (in case of technical programs only)**
6. **Organogram**
7. **Periodic strategic plan**
8. **Annual Budget of current fiscal year.**
9. **Audit Report of latest two fiscal year.**
10. **Annual report of latest two year**

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Self Study Report

The self-study is a reflective, self evaluation, internal review of college.

- **aimed at quality improvement and self-appraisal.**
- **an analysis of strengths and weaknesses, outlining how improvements can be made.**
- **express degree level expectations and learning outcomes that drive admission requirements, curriculum content, modes of delivery, bases of evaluations of student performance and commitment of resources.**

Criteria and weightage

Criteria	Weightage
Policy and Procedures	15
Curricular aspects	10
Teaching-Learning and Evaluation System	15
Research-Consultancy and Extensions	10
Infrastructure and Learning Resources	20
Student Support and Guidance	10
Information System	10
Public Information	10
Total	100

NAAC Criteria

1. Curricular Aspects
2. Teaching-Learning and Evaluation
3. Research, Innovations and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance, Leadership and Management
7. Institutional Values and Best Practice

Self Study Report (committee required)

1. **IQAC - Committee**
2. **SAT (Self Study Team) - Committee**
3. **Research Consultancy and Extension Committee / Research Management Cell**
4. **Student Counselling Committee**
5. **Information Cell (Student /teachers Satisfaction Survey, Tracer Study) + Information officer**
6. **Publication Committee (Journal, Annual report etc)**
7. **EMIS (Educational Management Information System): Online / Offline**
8. **Alumni Association**

Planning for SSR preparation and submission

- 1 Formation of IQAC and SAT**
- 2 Arrangement of IQAC Secretariat/ Office**
- 3 Preparation of SSR Preparation Schedule & Budget**
- 4 Formation of Committees**
- 5 Completion of Different Actions**
- 6 Collection of Documents for Annex**
- 7 SSR Writing (First Draft)**
- 8 Review of SSR & Internal Marking**
- 9 Editing and Updating SSR**
- 10 Finalization of SSR (Final Draft)**
- 11 Printing & Binding of SSR**
- 12 Submission of the SSR**

Criteria

- 1. Policy and procedures**-institutional definitions of goals, objectives and standards for quality
- 2. Curricular aspects**-translation of goals, objectives and standards into curricular action
- 3. Teaching -learning and evaluation system**- reflection of teaching – learning practices
- 4. Research-consultancy and extension**- facilitating aspects of the institution to promote research, consultancy and extension including the outcome.

Criteria

- 5. Infrastructure and learning resources-**adequacy, optimal use and maintenance of the available facilities to enhance quality
- 6. Student support and guidance-** provision of necessary assistance for good students' experiences for their progression
- 7. Information system-** institutional arrangement of the information systems required for efficiency for management
- 8. Public information-**publication of institutional information including stakeholders' feed back for improvement.

Process..

- The participating institutions of higher education on voluntary basis take self initiatives for quality self assessment and submit for peer review.
- The Peer Review Team (one foreign expert included) makes critical examination of the self assessment report and makes field based observation towards completing the assessment diagnostically and make suggestions for quality enhancement in line with the criteria and indicators of QAA system.

Number of HEI's in Accreditation process

